



## PREESALL TOWN COUNCIL

3rd September 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 9<sup>th</sup> September 2024** at **7pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

*Ellr Phil Orme*

Mayor

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

# AGENDA

## 1 Apologies for absence

## 2. Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

## 3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 8<sup>th</sup> July 2024 **(emailed)**.

## 4 Public participation

The Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

## 5 Planning Applications

### To be considered and resolved to object/not object at the meeting

#### Planning Application - Consultation

**Application Number:** 24/00690/FUL

**Proposal:** Proposed side extension

**Location:** 74 Coniston Avenue Knott End-on-sea Poulton-Le-Fylde Lancashire  
FY6 0DP

#### Considered via email with no objections

**Application Number:** 24/00598/FUL

**Proposal:** Change of use from dwelling house (Class 3A) to childrens care home (Class C2) for up to two children

**Location:** Brandwood 167 Lancaster Road Preesall Poulton-Le-Fylde Lancashire

**Application Number:** 24/00600/FUL

**Proposal:** Proposed roof lift and two-storey side extension, new detached garage with living space above, alterations to driveway entrance and front garden walls

**Location:** Steeplegate 164 Pilling Lane Preesall Poulton-Le-Fylde Lancashire

**Application Number:** 24/00607/COUMA

**Proposal:** Prior notification (under Class MA) for a change of use of commercial floor space (Use Class E) to form extension to existing adjacent dwelling (Use Class C3)

**Location:** 6 Esplanade Knott End-on-sea Poulton-Le-Fylde Lancashire FY6 0AD

**Application Number:** 24/00648/FUL

**Proposal:** Proposed extension to existing B2 storage building for mail order equine equipment

**Location:** Lancaster Farm Burned House Lane Preesall Poulton-Le-Fylde Lancashire

## 6 Quarry Planning Update

To consider any updates on the potential Quarry development and resolve any actions.

To consider the Traffic Management Plan for the proposed Bourbles Lane Quarry and resolve any actions.

## 7 Land on Pilling Lane, Micks Garage and Kelly's Corner

To receive update on the progress of the land at Pilling Lane, Micks Garage and Kelly's Corner and resolve any actions.

## 8 Finance

Councillors are asked to note

8.1 Bank statements balances Unity 31<sup>st</sup> August 2024 £73,245.09 and Virgin 31<sup>st</sup> July 2024 £112,289,03 (Any later balances will be provided as they are received).

8.2 Cllrs are asked to note and approve payments made for August 2024 and note the transfer of funds between the Virgin and Unity accounts.

|  |                    |        |          |
|--|--------------------|--------|----------|
| Payroll  | BACS 042, 043, 044 | Unity  | 2,535.00 |
| Lengthsman's Travel expenses (on behalf of council) and Expenses | BACS 045           | Unity  | 6.30     |
| 848 Services (Microsoft 365) (Inv.17178)                         | BACS 046           | Unity  | 9.48     |
| Nick White - Plantsman   | BACS 047           | Unity  | 900.00   |
| Wyre Building Supplies Lengthsman Exp                            | BACS 048           | Unity  | 43.43    |
| LALC – Conference  | BACS 049           | Unity  | 105.00   |
|  |                    |        |          |
| Direct Debits  |                    |        |          |
| 3 (mobile phone contract) to                                     |                    | Unity  | 9.40     |
| Easy Web Sites (hosting fee, SSL certificate)                    |                    | Virgin | 76.56    |
| LCC (Pension contributions)                                      |                    | Virgin | 455.21   |

8.3 To agree as a correct record the bank reconciliations to 31<sup>st</sup> July 2024 and resolve any actions.

8.4 To review and resolve to accept or amend the new model Financial Regulations (emailed).

## 9 SPID Project

To resolve to provide approval for giving responsibility for downloading data from the SPIDs.

## 10 Heritage Shelters

To receive an update on the Heritage Shelters and Bench for near the Slipway and Barton Square.

## **11 Mayoral Chains**

To consider the state of the various Mayor/Deputy Mayor and consorts chain and resolve to purchase new and/or repair what the Council already have so that quotes can be sought.

## **12 Library List**

To review and complete the Library list to end of March 2025.

## **13 Noticeboard outside the Black Bull**

To consider available quotes for new noticeboard and resolve any actions.

## **14 Telescopes**

To consider quote for telescopes matching the existing telescope and resolve any actions.

## **15 Document Review**

To review the following documents and resolve to accept for 2024, all documents can be accessed via the Preesall Town Council website. Councillors are asked to provide any comments/amendments, if possible, prior to the meeting so that they can be incorporated prior to the full council meeting and final version signed off at the meeting:

|                      |                             |
|----------------------|-----------------------------|
| Complaints procedure | Model publication scheme    |
| Dignity at work      | Civility and Respect pledge |
| Grant policy         | Grievance policy            |

Data protection documents:

- Document retention disposal policy
- Document retention – appendix A
- Information – data protection policy
- Management of transferable data policy
- Press, social and electronic communication policy
- Privacy notice
- Privacy notice – email contact
- Privacy notice – employee and role holders
- Privacy notice – new councillor

## **THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

### **16 Reports from subject leads and outside body representatives**

No written reports have been received.

### **17 Verbal reports from Wyre councillors**

Wyre councillors will report any items relevant to the area.

### **18 Clerk's report**

Councillors are asked to note the information contained in the clerk's verbal report

### **19 Mayor's report**

An opportunity for the Mayor to report on events and activities.  
Feedback from LALC Conference

## **20 Questions to councillors**

An opportunity for any councillor to ask a question of another councillor.

## **21 Items for next agenda**

The next full council meeting will be held on 14<sup>th</sup> October 2024 - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 26<sup>th</sup> September 2024** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.